

Derby Advice  
Training Programme 2023-24  
Booking Form

Please complete all sections before scanning and returning to [Derby.Advice@derbyhomes.org](mailto:Derby.Advice@derbyhomes.org)

Course date………………..……………………………………………………………………………….

Course name ………………………………………………………………………………………………

Name ………………………………………………………………………………………………………….

Employer …………………………………………………………………………………………………….

Job Title ………………………………………………………………………………………………………

Email address………………………………………………………………………………………………

Contact phone number ………………………………………………………………………………

Course attendance needs, eg access requirements ……………………………………

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For line manager to complete:  
Line Manager ……………………………………………………………………………………

Email address …………………………………………………………………………………..

Contact phone number ……………………………………………………………………

Reason for employee to attend course ……………………………………………

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Please note, spaces on our courses are in demand. If this employee is no longer able to attend please notify [Derby.Advice@derbyhomes.org](mailto:Derby.Advice@derbyhomes.org) as a priority

Signed …………………………………………. Dated ……………………………………..